

# STATUTE

# OF THE ASSOCIATION UNDER THE NAME: "ENVIRONMENTAL QUALITY OBSERVATORY of SYROS (E.Q.O.S.Gr)"

# **Article 1: NAME – REGISTERED OFFICE**

An association is founded under the name **«ΠΑΡΑΤΗΡΗΤΗΡΙΟ ΠΟΙΟΤΗΤΑΣ ΠΕΡΙΒΑΛΛΟΝΤΟΣ ΣΥΡΟΥ»** and is based in Syros.

In English the title of the association will be given as **"ENVIRONMENTAL QUALITY OBSERVATORY OF SYROS ».** 

In all kinds of activities of the association, its name is accompanied by the emblem (logo) of the association, as an ingredient element.

## Article 2: AIMS AND MEANS

The aims of the association are:

- The preservation of the environment in Syros in a sustainable and risk-free state for the health of its inhabitants and visitors.
- The identification and elimination of causes and reasons of environmental degradation of Syros.
- The collection and processing of evidence and data in order to document each time the range of its industrial and urban environment pollution in Syros, as well as the effects of this pollution on the public health and quality of life of Syros' residents and visitors.
- The close monitoring and verification of the compliance with the laws or not, that concern the protection of the environment in the exercise of various activities, such as business, personal, service or other form which they may have negative impact on the quality of the environment.
- Leveraging and putting pressure on competent authorities to perform systematic and effective controls to certify environmental legislation compliance from the operating activities and in cases of infringements to impose the provided penalties against each person responsible.
- The demand from the State of the protection of public health and the environment, by institutionalizing appropriate environmental operating conditions for industrial and other activities, as well as the exercise of effective control over their implementation.
- The submission of proposals to the competent national and / or European authorities, for the improvement of environmental conditions for carrying out industrial and other activities, guided by the protection of the environment and public health.
- Informing the local community about the negative effects of degradation and environmental pollution, in quality of life and public health, in order to have appropriate awareness and activation, to address these issues.
- Any relevant, related or similar action or activity that aims at preserving or improving the quality of the environment of Syros, even if not explicitly mentioned in this article.

The union seeks the fulfillment of the above purposes in the legal Greek and European frameworks, using any appropriate means.



**STATUTE** 

The term "means" includes any legal instrument which, in the judgment of the General Assembly or of the Board of Directors that is considered necessary in order to achieve the goals of the Association, even if not explicitly mentioned in this article.

Indicative (and not restrictive) means, to achieve the goals of the association, are the following:

- a) With the composition by the General Assembly or the Board of Directors of scientific and technical committees for the elaboration and study of issues related to the aims of the association.
- b) By conducting in-depth scientific or other research and studies on the pollution of the environment and the highlighting of its consequences, in cooperation with those in charge institutions, educational institutions as well as appropriate Legal or Private Entities.
- c) By submitting démarches and proposals to the competent authorities, as well as the representation before any competent national and / or European court.
- d) By organizing speech panels and lectures by environmental scientists about environmental issues and risks from pollution to public health, educational programs and events, seminars, workshops, exhibitions and related activities.
- e) By publishing magazines, books, as well as all kinds of publications and audiovisual and digital media.
- **f**) With the operation of a website as well as the use of social media and related tools, for the public presentation of the data collected, the positions and views as well as the actions of the association.
- g) By encouraging any individual and collective initiative with respective aims with those of the association.

# **Article 3: MEMBERS**

The members of the association are distinguished in FULL (tactical, regular) and HONORABLE. For each category of members, a register of members is kept in a special book, numbered and certified by the Chairperson of the Board of Directors, containing the name of each member, address, date of registration and deletion, and any other details specified by Board of Directors. The register of members can also be kept electronically.

# **Article 4: FULL MEMBERS - REGISTRATION, DELETION, REMOVAL**

- 1. Full members can be individuals who have reached the age of 18 and agree with the statutory principles of the association, regardless of nationality or any other discrimination.
- 2. Registration requests submitted, accepted or rejected by the Board of Directors. From the date of approval of the application, the new member is considered a regular (full, tactical) one.
- 3. In case of rejection of the application by the Board of Directors, the interested party if they wishes, they can appeal to the General Assembly of the association, which decides definitively and irrevocably for the acceptance or rejection of the application.
- 4. The founding members are the initial full members of the association.
- 5. Any full member can request their removal from the association, at their request to the Board of Directors, without having any right over the property of the association.
- 6. If a deleted member wishes to re-register after deletion, they may submit a new application for registration.



7. A full member can request the deletion of another full member, if there is very serious reason or harmful cause for the operation of the association, before the Board of Directors. The request should be written and fully justified. The Board of Directors decide on this request and if their decision is in the affirmative, they shall refer the matter to the General Assembly, which decides irrevocably.

## Article 5: FULL MEMBER'S OBLIGATIONS

All full members must accept unconditionally and be disciplined in the terms of the present Statute (Articles of Association) and in the decisions of the General Assembly and the Board of Directors.

Full members must actively participate in the work of the association, to perform with consistency the tasks assigned to them by the Board of Directors or the General Assembly and to participate in working groups and specific areas of activity.

They should not be culpable for moral or material damage to the association and if this happens they will be personally responsible.

Full members are required to pay the following amounts, as specified in accordance with Article 9:

(a) the annual full contribution; and

(b) any necessary extraordinary contribution.

Full members up to the age of 22 are exempt from the obligation to pay contributions. For full members who are students, this exemption is valid as long as they study and up to the age of 26 years.

Members of the association who declare inability to pay an extraordinary contribution for financial

reasons, may be exempt from this obligation by the decision of the Board of Directors.

A full member who has not fulfilled their financial obligations are not entitled to set candidacy for being elected to the bodies of the association.

## **Article 6: FULL MEMBER'S RIGHTS**

Full members participate in the General Assemblies, express their opinion and have the the right to vote and to stand for election under the legal conditions and in accordance with the defined in this statute. They have the right to be regularly informed about the whole course of the affairs of the association and the actions of the administration. The members of the association are equivalent to each other in rights and obligations.

## **Article 7: DISCIPLINARY SANCTIONS**

1. A member who does not comply with the provisions of these Articles of Association or reacts or opposes fraudulently the principles or purposes of the association, or provokes unjustified obstacles in the execution of the decisions of the Board of Directors or the General Assembly, or refuses to provide the services assigned to them by the competent bodies, or behaves incompatible with the interests or purposes of the association, or exposes by word or deed the association and its members, is punished by a decision of the Administrative with the following disciplinary penalties, depending on the graveness of the



case: a) simple reprimand, b) temporary deletion of the member for up to 12 months and c) permanent deletion.

- 2. After the occurrence of the misdemeanor, the Board of Directors with a reasoned decision which they notify by registered letter to the person concerned, invites the member to apology. If the member does not appear, unjustifiably, at a place and time to be designated, the Board of Directors decides in their absence. In case the member is prevented from appearing, they inform the Board of Directors in a timely manner and set a new date and time in order to be present.
- 3. If the apologist is a member of the Board of Directors, the matter is referred to the General Assembly for making the relevant decision to which the apologist has no right to vote when this decision is taken.
- 4. In case in which the Board of Directors decides to delete a full member who has committed an offense, in order to be valid, must be ratified by the General Assembly.

# Article 8: HONORARY MEMBERS

- 1. Honorary members may be appointed by the General Assembly, individuals who are not Full members of the association and who have offered particularly important ethics, material or scientific assistance or have contributed significantly to the success of the association's objectives, on the proposal of the Board of Directors or at least ten (10) full members.
- 2. Honorary members may participate in all procedures and work of all institutions of the association, to express their opinion, without having the right to vote, to elect and to be elected and do not exercise administration.
- 3. The title of honorary member can be removed only by the General Assembly with justified decision, on the proposal of the Board of Directors or at least 10 full members, which is notified under the responsibility of the Board of Directors to interested and deleted from the book of honorary members.

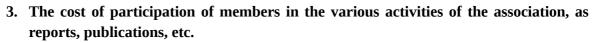
# **Article 9: RESOURCES - INCOME**

The resources of the association are divided into regular and extraordinary and are:

A) REGULAR

The full membership contribution, which is set at ten (10.00) euros, is annual and can be adjusted by the decision of the General Assembly upon a proposal of the Board of Directors.

- **B) EXTRAORDINARY** 
  - 1. The extraordinary contributions determined by a decision of the General Assembly for covering extraordinary expenses of the association. Especially for the treatment of emergencies and in case of urgent needs, the determination of the special contribution may be made by the decision of the Board of Directors and to be ratified by the General Assembly at the next meeting.
  - 2. Voluntary contributions covering association's expenses. For members it is possible, in addition to their regular contribution to pay optional contributions, once or periodically.



- 4. Proceeds from various events of the association, exhibitions, performances, celebrations, dance parties, lotteries, excursions, lectures, organized by the association.
- 5. The income from the sales of the books that will be published by the association.
- 6. Any donations, sponsorships, legacies and bequests.
- 7. Grants from the State, various Organizations and any kind of public or private entities.

## Article 10: FINANCIAL ADMINISTRATION

- **1.** The management of the finances of the association is based on the revenue budget and expenses prepared by the Board of Directors and approved by the General Assembly, and is valid from January 1 to December 31 of each year.
- 2. Until the New Year's budget is approved, receipts and payments may be made based on the budget of the previous year.
- 3. The balance sheet and annual report, as well as the report of the Audit Committee, must be submitted for approval to the General Assembly within three (3) months from the end of the financial year.
- 4. The fees are collected after a duplicate receipt is issued for each case, sealed with the seal of the association signed by the Treasurer of the Board Council.
- 5. From all resources, a sum of money up to three hundred (300) euros, can be kept in the fund of the association and the rest to be deposited in a Bank.
- 6. The withdrawal of money from the bank accounts of the association is done with signing of an undertaking order, jointly by the Chairperson of the Board of Directors and the Treasurer.
- 7. The payments of the association are made by issuing payment orders that are signed jointly by the Chairperson of the Board of Directors and the Treasurer and can be processed either by checks or by electronic banking.
- 8. An expenditure shall be deemed to be valid if a decision has been taken by the Board of Directors.
- 9. In exceptional cases the chairperson of the Board of Directors with the consent of the Treasurer and Secretary, may spend up to five hundred (500) euros and to request afterwards the relevant approval from the Board of Directors.

# **Article 11: ASSOCIATION BODIES**

The bodies of the association are the General Assembly of the members (GS), the Board of Directors (BoD) which consists of seven (7) full members, and the Audit Committee (A.C.) which consists of three (3) full members. Elections for the appointment of the BoD and the Audit Committee will be held every two (2) years.



The General Assembly of the members of the association is its supreme and sovereign body of the association.

The General Assembly:

Addresses and decides on all issues included in its purposes and its decisions are binding on all members, the Board of Directors, the Audit Committee, and the Working Committees operating within the present Articles of Association.

The G.A. elects every two (2) years the Board of Directors and the Audit Committee.

It has the supervision and control of the bodies of the Administration and is entitled to revoke them at any time in accordance with the law.

Overturns, amends, repeals and rejects decisions of the Board of Directors if decides that these are not in the interest of the association.

Decides on the deletion of members, in accordance with these Articles of Association.

Announces the honorary members according to the statute.

Seeks solutions and decides on proposals, objections and complaints of the members of the association, for which the Board of Directors decided differently or was indifferent.

Controls the way the association's income and expenses are managed.

Approves or rejects the budget, financial reports, administrative and management reports and the actions of the bodies of the association.

Exempts the Board of Directors from any administrative and financial responsibility, after unanimous positive report of the Audit Committee of each management year.

Amends or supplements the statute of the association whenever deemed necessary by the circumstances.

Approves the emblem of the association.

Decides on the dissolution of the association, in accordance with the present statute.

Resolves any dispute that arises during the implementation of the statute of the association.

# 2. Meetings of the General Assembly

The General Assembly of the members of the association is divided into "ordinary" and "extraordinary".

The Ordinary General Meeting meets once a year, during the first half of the year, after the invitation and announcement of the Chairperson of the Board of Directors at least 15 days prior to the date of its realization. This announcement also defines the Repeat General Assembly in the event that a quorum is not formed, the agenda items to be discussed, the date and place of its realization.

The Extraordinary General Meeting is convened after a reasoned decision of the Administrative Board or the Audit Committee or a written reasoned request of 1/5 of the full members, which shall state in detail the reasons for its convening. In this case the Chairperson of the Board of Directors is obliged to immediately convene an Extraordinary General Meeting with announcement - invitation and within 30 days from the day after its submission request.

The members who sign this application are obliged to attend the General Assembly to present the issues on which they require the convergence of an extraordinary General Assembly.

In the meetings of the General Assembly the full members of the association participate with the right to speak and vote, while the honorary members participate with the right to speak only.

The announcement - invitation for participation in the meetings of the General Assembly, sent to members by post or e-mail, or by SMS, or any other appropriate means, even by the phone.

The General Meetings are temporarily chaired by the Chairperson of the Board of Directors until a quorum is established and then the President and the Secretary of the General Assembly are elected by hands raising. The President of the General Assembly directs its work and the Secretary oversees the drafting and clarification of the General Assembly's minutes, which they sign with the President. The General Assembly discusses and decides only on valid agenda items. Any other topic not written in the agenda is brought to the attention of the General Assembly and it is decided whether it will be discussed or not.

# 3. Quorum

The General Assembly is in quorum when at least one third (1/3) of full members of the association are present. If the above number of members is not gathered the members are invited for the second time in a General Assembly within fifteen (15) days, and there the meeting takes place with the present members. Especially, for statute modification or change of the purposes (aims) of the association, Articles 99 and 100 of the Civil Code shall apply.

Participation in the General Assemblies using modern means of teleconferencing is allowed, provided that access to the necessary logistical infrastructure is ensured.

# 4. Decision-taking - Majorities

Decisions of the General Assembly are taken by an absolute majority (1/2 plus one) of the present members, except for the cases of article 99 and 100 of the Civil Code. Voting may be made by hand raising, but never by voice. Voting that refers to collegiate bodies and union representatives elections, matters of confidence in the administration, accountability approval, personal matters in general may be conducted in secrecy, if this is decided by the General Assembly.

It is forbidden to participate in the voting with any kind of authorization.

If all members give their writing affirmation to a proposal, a decision may be taken without the meeting of members.

# **Article 13: BOARD of DIRECTORS**

The association is governed by the Board of Directors (BoD), consisting of seven (7) full members, namely: Chairperson(President), Vice-Chairperson (Vice-President), Secretary, Treasurer and 3 members, elected by the General Assembly every two (2) years.

# **1. Competencies**

The Board of Directors:

Manages the association, according to the laws and the statute and decides on every issue concerning the fulfillment of the intended purpose.

Exercises the disciplinary control of the members of the association, and in case this is not possible, BoD assigns the control to the General Assembly.

Decides the registration of members as well as their deletion.

Convenes the meetings of the General Assembly through the President and the Secretary.

STATUTE

Executes the decisions of the General Assembly.

Has the responsibility of observing the provisions of the Articles of Association.

Informs the State Authorities in accordance with the law on issues imposed by the laws.

Appoints from the members of the association, committees or individual members, for the treatment

issues of the collection.

Manages the property of the association.

Decides the approval of execution of expenses for the realization of the purposes of the association. Identifies and prioritizes the actions for the realization of the goals of the association.

Decides on the representation of the association before third parties and before the State Principles.

Assigns the execution of tasks to third parties to achieve its goals.

Concludes contracts with persons who offer their services to the association.

Addresses any issue related to the association.

## 2. Body Constitution

The full members of the Board of Directors elected at the elections are gathered within eight (8) days after the invitation of the member who received the most votes, in order to form the Board of Directors, and to elect the President, the Vice-President, the Secretary, the Treasurer and the Deputy Secretaries and Treasurers for in case of their absence or inability.

At the same meeting, the tasks from the previous Board of Directors are handed over and received by the new one.

Alternate members are the runner-up candidates, who are nominated in the order of their success. If a member of the Board of Directors resigns or does not accept their election or is unjustifiably absent from more than four meetings per year, the member is replaced by the first voted by the General Assembly as alternate members – runners-up, by the decision of the BoD. In case of non-existence or inadequacy of the alternates, the Board of Directors operates legally, as long as the total number of its members is not less than four (4).

## 3. President

The Chairperson chairs the meetings of the Board of Directors. Represents the association in its relations with third parties, as well as before any Authority and Court, signs every document with which the association undertakes any obligations and signs together with the Treasurer the payment orders. Signs all the documents together with the Secretary correspondence, the minutes of the Board of Directors and the General Meetings and oversees the implementation of the decisions and the financial management of the association. In general, expresses the will of the association, as it is shaped by the decisions of its bodies.

In exceptional cases the President, or when unavailable, the Vice President, excluding any third, can take action to deal with emergencies. The Board of Directors must then convene within (48) hours to be informed and to jointly determine the continuation of actions, and also to approve the actions of the President or Vice-President.

# 4. Vice-President

The Vice-President, in addition to their duties as a member of the Board of Directors, replaces the President when the President is absent or unable to exercise their duties to the full extent.

#### 5. Secretary

The Secretary, in addition to the above duties, which they have along with the President, keeps the seal, keeps the minutes of the Board of Directors and the General Meetings, the members registry book, the property book, the minutes books of the Election Committee and of the Audit Committee as well as the files and correspondence of the association.

## 6. Treasurer

The Treasurer makes the payments and receipts of the association and is in charge of the association's finances. They are responsible for keeping the finances book, the duplicates of the receipts and payments and accounting books.

The Treasurer, in cooperation with the President, prepares the budget, the financial report and the annually financial statements. The Treasurer monitors the cash liability of the members and submits to the Board of Directors a list of members who are late in payment of their contributions.

## 7. Meetings of the BoD

The Board of Directors meets regularly at least once every three (3) months and extraordinary whenever deemed necessary on the initiative of the President or a written invitation of three (3) members of the Board of Directors. In the invitation, will be written the issues that will be discussed and it will be announced three (3) days before the meeting.

The invitation to participate in the meetings of the Board of Directors is sent to the members by post or e-mail, or by SMS, or any other appropriate means, even by phone.

Members of the BoD who can not be at the meeting place, can normally participate in the meeting of the Board of Directors, by video conference if this is possible.

The presence (even by video conference) of four (4) members is necessary, including the President or the Vice-President for a quorum. The decisions of the Board of Directors will be taken by majority. In case of a tie, the vote of the President shall prevail. The Board of Directors discusses and makes decisions on any issue related to the aims and the activity of the association other than the matters within the competence of the General Assembly.

The meetings of the Board of Directors are open to all members of the association, except if there is a serious reason against and a relevant decision is taken by the Board of Directors.

# **Article 14: AUDIT COMMITTEE**

The Audit Committee (A.C.) consists of three (3) members, outside of the Board of Directors, with an equal number of alternates, elected by the ordinary General Assembly for two (2) years, at the same time as the members of the Board of Directors.

The Audit Committee elects its Chairperson by vote, who convenes it and chairs its meetings. The Audit Committee audits the financial management of the association. The A.C. keeps a book of minutes of meetings, control and management. The A.C. submits to the ordinary General Assembly a report on the result of the audit of each fiscal year and a report for the financial management of the association with conclusions and proposals. During its financial control, the A.C. has the right to check all association's books and the right to request information from each member of the Board of Directors.

# **Article 15: ELECTIONS**

Elections for the Board of Directors and the Audit Committee are held every two (2) years, at the General Assembly.

page 9

Only the cash-settled members of the association have the right to be elected.

Elections will be held with a single ballot paper and those who garner the most votes, will be elected in order. In case of a tie, a draw will be held.

The Board of Directors, after the submission of the nominations, compiles the single ballot paper in which the names of the candidates for the Board of Directors and the Audit Committee are mentioned in alphabetical order and in capital letters. In its upper part the ballot paper has the names of the candidate members of the Board of Directors, followed by the names of the candidate members of the Audit Committee. At the bottom section of the ballot paper, in the form of a note, will be indicated in small letters, up to how many preference crosses will be inserted for the candidates for the Board of Directors and up to how many preference crosses for Audit Committee candidates.

The voting process is carried out by a three-member Electoral Commission, which is elected immediately after the election of the Bureau. The election of the members of the Election Committee takes place by hand-raising. The ones who will collect the most number of votes in order of the members present (relative majority) are elected. The Election Commission receives from the Board of Directors the necessary materials for the voting and supervises so that voting procedure is made in accordance with the provisions of the law and the Articles of Association based on their register members book.

Voting is always done upon presentation of a police ID or other public document.

After the end of the voting, the Electoral Commission sorts the votes and the release of the results.

#### **Article 16: SCIENTIFIC COMMITTEES**

For the scientific support of the association, by decision of the General Assembly or the Board of Directors, there can be set up scientific committees by members of the association with the appropriate scientific training. In scientific committees may also participate members of the association with professional or other experience related to the issues under consideration.

#### **Article 17: INTERNAL REGULATIONS**

Issues related to the internal operation of the association can be regulated with internal regulations. On the proposal of the Board of Directors, Internal Regulations are introduced to the General Assembly for approval, governing matters of internal operation of the association. The validity of these regulations starts from the submission of a copy to Registry of the Court of First Instance of Syros according to the law.

#### **Article 18: STATUTE MODIFICATION**

For the modification of articles of the Statute of the Association, except for the articles that identify the aims of the association, a convening of the General Assembly is required, with an agenda that will contain specifically the articles proposed for amendment. The Assembly is in quorum in accordance with applicable law if at least half of the registered members are present and decides on the amendments by voting separately for each proposal. The decision is taken by a majority of three quarters (3/4) of those present.

In order for the goals of the association to change, the consent of all members is required. Consent of members absent from the General Assembly is given in writing.

#### **Article 19: DISSOLUTION**

Dissolution of the association can be decided at any time by decision of the General Assembly.

In case there are less than 20 full members left, it is obligatory to enter as subject to the General Assembly, the dissolution of the association.

The Assembly for a decision to dissolve the association, will be in quorum according to the current legislation if at least half of the registered tactics are present and the decision is taken by a majority of three quarters (3/4) of those present.

In case of dissolution of the association, its property and its file records will fall either in the Municipality of Syros Ermoupolis or in an association or Foundation with similar purposes, with a special decision of the General Assembly itself that will decide the dissolution of the association.

## Article 20: BOOKS AND RECORDS

The books and records kept by the association are:

Registry book of full and honorary members, minutes book of the Board of Directors meetings, Minutes book of the General Assembly meetings, minutes book of the Audit Committee, minutes book of Electoral Committee, cash book for receipts & payments, archive of documents of data, archive of financial statements, archive of annual reports of the Audit Committee, property book of the association, protocol and archive of entrants and outgoing documents.

The association can even keep other books or records depending on its needs.

## **Article 21: REPRESENTATION**

The association is represented judicially and out of court in any authority or individual or legal entity of Public or Private Law, by the Chairperson of the Board of Directors, or in case of hindrance, by the Vice-President.

## Article 22: GENERAL PROVISION

Any issue that is not provided by the present statute is regulated by the Civil Code, its Introductory Law and the special laws on Associations.

The present statute, consisting of 22 articles, was adopted unanimously by article and in total of the founding members.

Syros, 05/06/2020

## THE FOUNDING MEMBERS

(Statement of the founding members with their original signatures is attached)